

## **PACIFIC COAST BARREL RACING ASSOCIATION**

### **RULES AND REGULATIONS**

---

This association shall be known as the Pacific coast Barrel Racing Association, and shall at all times be operated and conducted as a non profit association in accordance with the laws of the State of California providing for such rights as granted to associations of this kind. This association shall conduct itself according to WPRA rules, except or in addition to those rules stated herein.

#### **SECTION 1. OBJECTIVES AND PURPOSES**

This Pacific Coast Barrel Racing Association (hereinafter sometimes referred to as the PCBRA) has been formed for the following purposes:

1. To organize male and female, amateur and professional barrel racers for their mutual protection and benefit
2. To raise the standards of barrel contests.
3. To cooperate with the management of all barrel races at which the members of the PCBRA contest
4. To bring about honest advertising by the sponsoring agents of the barrel races in which members of the PCBRA contest
5. To work for the betterment of conditions and of rules governing barrel races in which members of the PCBRA participate.
6. To protect the members against unfairness on the part of any barrel race management.
7. To insure a just amount of prized money and awards.
8. To publish information concerning dates of barrel races, names of contestants, prize money, and other particulars of interest to members.
9. To require that all entrance fees be added to prize money.
10. To secure competent, honest judges and officials in all events.
11. To advance the cause of education and to establish a mutually beneficial relationship between the association, its members and the community.
12. Members in some mutual benefit corporations may have a proprietary interest that would allow them to receive its assets upon dissolution, while others the assets do not go to the members but instead go to another nonprofit corporation.

#### **SECTION 2. MEMBERSHIP**

1. Membership is open to both males and females.
2. Any person becoming a member of the PCBRA shall become familiar with its Rules and Bylaws and shall comply and be bound by same. Only members in good standing shall be eligible to participate in all activities of the PCBRA and shall be eligible to receive any awards or benefits sanctioned by the rules of the PCBRA.
3. The Board of Directors of the PCBRA shall expect the cooperation of any member when called upon by one of the PCBRA officials to represent the PCBRA's interest regarding enforcement of rules at any approved contest or in any matter of official business.

4. Members of the association may be admitted, retained, suspended and expelled in accordance with such rules and regulations as stated herein.
5. While in good standing, all members shall have equal rights, interest and responsibilities with respect to the association and its property, shall have the right to vote in person or by proxy in all membership meetings, and shall have the right to hold office and committee assignments except otherwise limited.
6. The PCBRA reserves the right to refuse membership to any persons that pose a threat to the safety of others or to themselves.
7. Membership is not transferable.
8. A complete membership form and applicable dues must be turned in to an association secretary prior to competition.
9. Persons under the age of 18 years must have a membership form signed by a parent or legal guardian on file with the PCBRA secretary.
10. A release must be signed by a parent or legal guardian of any member competing under the age of 18 years.

### SECTION 3. DUES

1. The PCBRA membership year begins on the first race held after the finals. All membership dues are due then.
2. Annual membership dues for an individual membership is \$50.00. Individual membership with minor aged dependents (under 18 years of age) living in the same household is \$60.00.
3. Day permit memberships are \$5.00 per day. Events attended on a day permit basis shall not count toward eligibility for awards and qualification for the year-end event. Day permit memberships do not have the right to vote on any matters submitted to a vote of the members. At the discretion of the Board of Directors, some events may not allow the issuance of day permit membership.
4. If a contestant decides to join at the end of the day, the \$10.00 day permit fee shall be deducted from the membership fee for that day only.
5. Newsletter only: \$15

### SECTION 4. MEMBERSHIP MEETINGS

1. The Board of Directors is required to hold a minimum of one general membership meeting each year.
2. Membership meetings shall be held at PCBRA barrel racing events or where the Board of Directors decide upon, when matters arise making a meeting necessary.
3. Notice of time, place and general purpose of meetings shall be published in the PCBRA newsletter.
4. A meeting of the membership may be called at any time by any of the following: three or more Directors, the President, or ten or more members.
5. Members wishing to add topics to the agenda for discussion may do so by contacting the President or Board Secretary.
6. Thirty-three and one-third percent of the members shall constitute a quorum for the transaction of business at a meeting of the members. A lesser amount may constitute a quorum if notice of the general nature of the meeting is sent to the members at least 10 days before the meeting.

Said notice complying with all bylaw provisions governing the time and manner of giving notice.

7. On all matters submitted to a vote of the members, each individual member shall be entitled to cast one vote. Day permit members are not entitled to vote.
8. Results of membership meetings will be published in the PCBRA newsletter.
9. Complete minutes of each meeting shall be sent to all officers and spokespersons. Any member may receive a complete copy of minutes upon a request given to the Board Secretary.
10. Any changes to the rules or bylaws by a vote of either the majority of the membership or of the Board of directors must include a date stating when said change shall become effective.

## SECTION 5. COMPETITION RULES

1. A standard course will be set whenever possible, with respect to the size of arena and ground conditions.
2. Metal stakes will be buried in the ground, marking each barrel and each timing light.
3. When setting barrels, barrels will be placed to the inside of the stake ropes. Stake ropes will then be laid at the base of the barrel.
4. Only 55-gallon steel drums with both ends enclosed should be used.
5. If asked, members must help set the barrel course and otherwise assist in preparing and maintaining the arena throughout the event.
6. It is the responsibility of each member to see barrel markers are correctly set before each event begins.
7. Members and arena personnel only are allowed in the arena.
8. Arena and gate area must be cleared before competition begins.
9. Boots, pants, and shirt are required to compete. No tennis style shoes or sports bras. Exceptions allowed only with written medical release.
10. Contestant may be led into the arena.
11. Contestant shall run to a closed gate.
12. The same gates shall be used by all contestants to enter and exit from the arena throughout the event as instructed by the arena director.
13. Contestants are allowed to circle the horse before entering the pattern, however, excessive circling is not allowed.
14. Contestant shall wait for a signal from the announcer before starting his/her run. Failure to run in one's specified draw number will result in a disqualification. Running a horse in a draw number that was not drawn for them will also result in a disqualification.
15. Contestant will be disqualified for not following pattern, consisting of one right and two left turns only, or one left and two right turns only.
16. Contestants will be assessed a No Time for knocking over a barrel. Touching a barrel is permitted.
17. Reruns may be granted for special considerations at the discretion of the board.
18. A rerun may be granted if the announcer tells a contestant to pull up during their run. Reruns **will not** be granted for the following:
  - a. Contestant's horse spooking during the run
  - b. For a timer malfunction when a barrel was knocked over
  - c. If the contestant pulls up because of influence from those on the outside of the arena
19. Two people may not run the same horse in an Open 4D race.

20. All races shall be run in the 4D format with the following splits: ½, ½, 1 (For example: 1D 17.000, 2D 17.500, 3D 18.000, 4D 19.000)
21. Policy regarding a timer malfunction:
  - a. If the contestant makes a run and does not hit a barrel and the timer does not work, they may make another run
  - b. Contestant will forfeit their entry fee if they choose not to make another run
  - c. If on their rerun, the contestant knocks over a barrel they will receive a “no time”
  - d. If a contestant hits a barrel during their run it is a “no time” whether the timer worked properly or not

## SECTION 6. ENTRIES

1. All entrance fees must be paid prior to competition
2. All entry fees must be paid in cash. This is to make it possible to pay all prizes in cash. Membership fees may be paid by check.
3. All entries must pay a \$5.00 office/arena charge. This will be included in all advertised entry fees.
4. The draw for a race will be random.
5. Contestants may not request a position in the order, for either his/herself or for any other competitor.
6. At all events, every effort will be made to fairly separate a rider competing on two or more horses. A contestant so entering may request his/her entries to be separated, but may not choose the exact placing of any entry. At events where entries are randomly drawn, if a contestant competing on two or more horses in the same category draws up back to back, the last entry drawn will be thrown back into the pot and redrawn.
7. For events featuring two runs, the order will be reversed for the second run. The positions of breaks or drags shall remain the same for the second run.

## SECTION 7. PAYOFFS AND AWARDS

1. All events will use the PCBRA standard payoff and point system. Adjustments will be made by the Board of Directors in the case of added money.
2. In the event of a tie for a series award the winner shall be that contestant/horse with the greater amount of money won.
3. In the case that the above stated does not break the tie, the contestants have the option to run it off if all parties are agreeable. There will be no arena fee or pot. If all parties involved are not agreeable to a run-off, one flip of the coin will be used to decide the recipient of the award. if more than two parties are involved, the greatest number of highest placings will be used first to eliminate the tie. Only the parties still tied after using this method will be involved in the run-off or flip of the coin.
4. Contestants receiving a No Time will not be awarded points for that race in the series awarded standings. However, his/her attendance will be counted toward overall eligibility.
5. At one run award races, contestants receiving a No Time are not eligible for awards.

## SECTION 8. CATEGORIES

1. The event hosts shall choose the categories and the order in which they will be run, which they feel will be the most suitable for the members in their area.
2. The Under 18 category is open to all contestants under 18 years of age. If a rider qualified as under 18 on January 1st, he/she may remain in that category for the year.
3. Time-onlys will be run at the option of the event host. Time-onlys may be restricted to a limited number of entities. Information concerning time-onlys for each event will be published in the newsletters and event flyers

## SECTION 9. DISCIPLINARY PROCEDURES AND VIOLATIONS

*NO MEMBER SHALL REFUSE ANY REASONABLE REQUEST TO ASSIST THE ASSOCIATION, IT'S OFFICERS, COMMITTEES, OR AGENTS IN THE PROPER CONDUCT OF THE AFFAIRS OF THE ASSOCIATION.*

Any member may be disciplined, fined, suspended or expelled from the association and may be denied any or all privileges of the association whenever it shall have been established by satisfactory evidence to the Board of Directors that such member has knowingly and willfully violated any pertinent rule of the association. All contestants are required to read the rules carefully. All complaints must be made in writing and received by a member of the Board of Directors within 30 days of said violation.

### *FAILURE TO UNDERSTAND WILL NOT BE ACCEPTED AS AN EXCUSE*

MINOR VIOLATIONS are those hereinafter listed. A violation of any of these rules may result in a fine not less than \$10.00 and not more than \$50.00 per violation. A decision as to the minor violation shall be based upon the written statements from the complaining party and his/her witnesses and a similar statement by the member complained of and his/her witnesses. Decision shall be made by the Board of Directors upon said written documents without hearing from the parties involved.

The decision and action of the Board of Directors shall be final and binding upon all parties, subject only to an appeal to the Board of Directors. Such appeal shall be made by delivering to the Secretary of the Association within 20 days of the Board of Directors decision, a notice that the aggrieved party desires an appeal. The appealing party will be responsible for the cost incurred in obtaining witnesses in his/her behalf and to insure the payment of such costs. A bond in the amount of \$50.00 shall be posted by the appealing party, with the notice of appeal. MINOR VIOLATIONS will be dealt with by the PCBRA board of Directors. A contestant cannot be disqualified for any minor violation.

FINE PROCEDURE: Any member who is subject to a written complaint for a minor rule violation will receive a form letter from the PCBRA Secretary notifying him/her of the alleged violation within 30 days of receipt of the written complaint. member must then submit the money for the fine within 30 days. The fine will be increased \$5.00 for each month thereafter until paid. A member shall not submit a fine until he/she receives a notice from the PCBRA Secretary.

The following offenses shall constitute a minor rule violation. However, a member found guilty of violating the same rule more than once may constitute a major rule violation and such member will be subject to the penalties set forth under the major rule violations.

1. Setting the barrels on the official markers and practicing or working horse on official pattern. If practice is allowed, barrels should be set at least fifteen feet off markers.
2. Practicing barrel patterns in arena, on or off the markers, when it is posted that practice will not be allowed
3. Not complying with posted ground rules.
4. Nonpayment of entry fee. The fine will be the entry fee plus \$10.00.
5. Bad checks. Any member who has a check returned to the association will be fined \$25.00 for the first offense and will have the amount of his/her fine doubled for each offense thereafter so long as he/she shall hold a PCBRA membership (award points will not count until the check has been cleared). A member will have 15 days to cover the returned check with a cashier's check, money order or cash before being declared ineligible to compete. Any member who has two returned checks will lose check-writing privileges for one year from the date of the second returned check.
6. Contestants setting up barrels in arena must remove barrels from arena and restore them to their original place.
7. Any member who willfully causes trouble inside or outside the ranks of the PCBRA by excessively complaining, willfully causing disturbances, or unnecessarily aggravating PCBRA officers and directors, arena owners and personnel, judges, secretaries, or committees. This includes failure to observe any of the major rules.

MAJOR VIOLATIONS are hereinafter listed. Members will be notified by certified registered mail of their alleged major rule violation. He/she shall be given not less than 30 days notice of appointed time and place for hearing such accusations by the Board of Directors at which time and place he/she shall have an opportunity in person or by counsel (licensed attorney only) to be heard and to present evidence in his/her own behalf and to hear and refute evidence offered against him/her.

All evidence in a major case must be presented in person or by written deposition with the aggrieved party having the right of cross-examination. The accusing party must have at least one witness.

The Board of Directors shall have the authority to suspend for a period not to exceed one year, fine in an amount not less than \$50.00 and not to exceed \$500.00, or both, for the first offense, or to expel any member whenever it shall have been established by satisfactory evidence that such member has knowingly and willfully violated any major pertinent rule of this Association. The decision and action of the Board of Directors shall be final and binding on all parties and there shall be no appeal there from.

The following rule violations shall constitute a major rule violation:

1. Any member found guilty of using alcohol or drugs to excess while competing in a PCBRA contest or being under the influence of alcohol or drugs in the arena.

2. Attempting to fix, threaten, bribe, influence or harass the judge, secretary, or other official.
3. Moving markers without the knowledge and consent of the arena director.
4. Talking to or otherwise distracting the timekeepers, judges or officials while events are in progress.
5. Cheating or misusing PCBRA rules.
6. Use of electronic and/or remotely controlled devices whether in or out of the arena.
7. Refusing any reasonable request to assist the association, it's officers, committees, or agents in the proper conduct of the affairs of the Association.
8. Excessive abuse of a horse will not be allowed.
9. Any member who willfully causes trouble inside or outside the ranks of the PCBRA by excessively complaining, willfully causing disturbances or unnecessarily aggravating PCBRA officers, directors, arena owners, and personnel, judges, secretaries, or committees.
  - a. Any member who willfully by any act, whether by commission or omission the result of which is to place the actor or any other competitor in a favored position over other contestants.
10. Any spouse, parent, relative or person having a relationship with a PCBRA member whether related or not complaining or interfering with management, arena director, or their agents, on behalf of a PCBRA member makes said member responsible and liable to this subsection
  - a. Any spouse, parent, relative or person having a relationship with a PCBRA member whether related or not commits or assists in any act by omission or commission, the result of which is to place a PCBRA competitor in a favored position, makes said member responsible and liable to this subsection.
11. All contestants and their family members are expected to display good sportsmanship at all times. No level of abuse toward any contestant will be allowed. Foul language, misconduct or abusive comments spoken to any contestant, spectator, staff member or volunteer will result in immediate disqualification and no refund of entry fees. Contestants are also responsible for traveling companions and family members.

## SECTION 10. HOSTING A BARREL RACE

1. All members are encouraged to host a barrel race.
2. The host can choose any available arena, which can accommodate a barrel race. The cost of arena and dates to be reserved should be put in writing for both the host and arena operator prior to event. Arrangements should be made at this time for the preparation of the ground. if possible, ground should be tracted the night before or morning of the event. It is advisable to contact the arena operator again a few days before the event to insure ground conditions are as planned.
3. An event can be a one-day jackpot or series of races.
4. Any event planning to use the club name and insurance must be approved by the Board of Directors. This should be done in advance to allow time to process the insurance information and to advertise the event. For insurance purposes, the Association Secretary must have the following:

